SCHEDULE IMPORT REQUIREMENTS

INTRODUCTION

The Schedule DyKnow SIS Data Import file assigns teachers and students to their classes. It should be imported to DyKnow as part of Import Group 1.

Use the chart below to identify the required column names for your Schedule DyKnow SIS Data Import file, review each column's description and the requirements for populating the fields within a column, and understand what each column achieves.

Column Name	Data Description	Data Requirements (Character Limit)	DyKnow Use
School Code	Value the school has been assigned by the district.	Text (50)	Enables DyKnow Tech Coaches to search for relevant data.
Class ID	Class number assigned to each class.	Text (128)	Used to associate teachers and students to their assigned classes.
Class Section	Class section assigned to each class.	Text (128)	Used to distinguish between classes with the same Class ID.
Term ID	Value representing the semester in which the class meets.	Text (128)	Used to help determine when classes will start and end.
Class Name	Name of the class.	Text (100)	Enables DyKnow Teachers to choose the class they will monitor.
Class Period	Period in which the class meets.	Text (80)	Used to distinguish between classes with identical names.
Start Date	Date the class begins.	Text (10)	Enables teachers to see the class on their dashboard.
End Date	Date the class ends.	Text (10)	Used to move the class into Previous Classes tab.
Teacher User ID	Unique value assigned to teachers.	Text (100)	Used to assign teachers to the correct class.
Student User ID	Unique value assigned to students.	Text (100)	Used to assign students to the correct class.